



# Windsor Fire Department

Chief Scott Burgess

Established 1881

P.O. Box 627 Windsor N.S. B0N 2T0

Telephone: 902-798-1317 Fax: 902-798-5360

## Surplus Vehicles

Closing Date: October 31<sup>st</sup>, 2017 at 15:00 hrs.

### Introduction

The Windsor Fire Department Society (“WFD”) is inviting Surplus Vehicle Bids.

Sealed Bids, on the prescribed Bid Form, will be received by the Windsor Fire Department at 100 King Street, Windsor, N.S. no later than **3:00pm** local time, **October 31st, 2017**. Bids received after that time will be returned unopened.



## **Information and Instructions**

### **Bid Form**

Quotations must be submitted on the attached Bid Form and **enclosed in a sealed envelope supplied by the Bidder. Bidders are to affix the attached mailing label, which is the last page of these documents, using their own envelope.**

The bids must be legible, written in ink or typewritten. Any form of erasure, strikeout or over-writing must be initialed by the Bidder's authorized signing officer.

1. Sale of the Surplus Equipment is on an "*as is where is*" basis, and it is the responsibility of the bidder to be familiar with the equipment. *(Note: All red emergency lights and siren will be removed if Purchaser is not a Fire Department)*  
The ("WFD") offers no Warranty or Guaranty of any kind. Pick-up of the Surplus equipment is at the expense of the Buyer (successful bidder).

The Bid Form must be signed and witnessed in the spaces provided on the form, with the signature of the bidder or responsible official of a firm bidding.

### **Submissions of Bids**

Submissions shall **not** be made by e-mail or facsimile. Adjustment by e-mail, facsimile, letter or otherwise to a Bid already submitted is not permitted.

A bidder will be permitted to withdraw his/her Bid unopened after it has been deposited, if such request is received in writing by the Chief of the Department, Scott Burgess prior to the time specified for the opening of bids.

### **Clarification, Omissions, Discrepancies**

It will be the bidder's responsibility to clarify any details in question before submitting a bid.

Bidders wanting additional information or to view the Surplus Equipment can contact:

Chief Scott Burgess  
Windsor Fire Department  
Windsor N.S.  
Telephone 902-798-1317



## **Terms of Payment**

Bid amounts must be in Canadian Funds. WFD reserves the right to require funds be certified prior to acceptance.

All payment are to be delivered to, 100 King Street, Windsor N.S. Attention of Chief Scott Burgess, Windsor Fire Department.

All Bid payments, are to be received, by WFD before release of the Surplus Vehicles.

## **Evaluation of Submissions**

### Intent of Description

It is the intent of the description to briefly describe the Surplus Vehicle required against this Bid. It is the responsibility of the bidder to be familiar with any vehicle and/or equipment described. Any omission to the description as provided will be up to the Bidder to confirm.

### Improper Bids

Bids which are incomplete, conditional or obscure, or which contain erasures, alterations, or additions not called for, or irregularities of any kind, may be rejected as improper at the sole discretion of WFD.

### Right of the Windsor Fire Department to Accept or Reject Bids

WFD reserves the right at its sole discretion to accept or reject any or all Bids for any reason what so ever, including non-compliance with these bidding instruction, and to accept any Bid if considered to be in the *best interest* to WFD. The highest or any Bid will **not** necessary be accepted. WFD reserves the right to put a minimum bid amount on the Surplus Vehicles and to cancel this bidding process and to institute a new bidding process at a later date if deemed to be in the best interests of WFD.

### No Claim for Damages

Bidders acknowledge and agree that by submitting a Bid for Surplus Vehicles to WFD that they shall not be entitled to make any claim for damages or loss against WFD resulting from the bidder's participation in this bidding process.

## **Acceptance of Award**

This Bid submission is irrevocable and open for acceptance by WFD until sixty (60) days after the closing date of Quotation.

Award of these Bids will be subject to WFD Executive approval.

No announcement concerning the successful bidder will be made until complete approval by WFD Executive.



**Surplus Equipment Description**

**One - 2000 Ford E-350 Diesel Extended Club Passenger Van.** (Note: All *red emergency lights and siren* will be removed if Purchaser is not a Fire Dept.)

**One - 1985 Freightliner, 625 gpm/3200gal Tanker Truck.** (Note: All *red emergency lights and siren* will be removed if Purchaser is not a Fire Dept.)

**Warranty**

The WFD offers **no** Warranty or Guaranty of any kind. *As is where is.*

(Note: All *red emergency lights and siren* will be removed if Purchaser is not a Fire Dept.)

**General Requirements**

Pick-up & Removal of the Surplus Vehicles is at the expense of the Buyer (successful bidder), and must be arranged ahead of time with the Fire Chief.

**Bid Form**

I/We the undersigned having carefully examined the General Conditions, description and Bid Form, do hereby offer and agree to purchase the Surplus Vehicle described herein for the stated Bid Amount(s), as follows:

**1. - One, 2000 Ford E-350 Extended Club Passenger Van.**

**BID AMOUNT**      \$ \_\_\_\_\_ **+HST**

**2- One, 1985 Freightliner, 625gpm/3200gal Tanker Truck.**

**BID AMOUNT**      \$ \_\_\_\_\_ **+HST**

If not bidding on one of the items strike through the space provided for the dollar amount, and initial.

**QUOTATION SUBMITTED BY:** \_\_\_\_\_

Please complete the additional information (Name, Address, Contact Person and Phone Number) and then attach this label on the outside of YOUR bid submission envelope(s) to clearly identify the submission and the vendor information.

